A Social Security Number (SSN) is required to report wages to the U.S. Government. International students, scholars and professionals are eligible to apply for a SSN only if they have an offer of employment. Applications must be done in person at the Social Security Administration Office.

THE FOLLOWING DOCUMENTS ARE REQUIRED TO APPLY FOR A SOCIAL SECURITY NUMBER:

» A completed Social Security Card Application (available at the Social Security office or online at http://www.socialsecurity.gov/online/ss-5.pdf)

» Valid passport

» Current I-94 card

» J-1 visa or F-1 visa (if applicable)

» DS-2019 form with port of entry stamp and most current DS-2019 or I-20 form reflecting “Continued Attendance” under the certificate issuance section

» Birth certificate (certified or original) if available

» Proof of employment eligibility (employment verification letter certified by an advisor at ISC)
IMPORTANT POINTS TO REMEMBER

» Must submit a copy of your Social Security card receipt letter to ISC (This will be provided to you the day you apply at the SSA office)

» Must submit a copy of your signed Social Security card to ISC upon receipt in the mail

SOCIAL SECURITY
Suite 102
5520 Gatlin Avenue
Orlando, FL 32812
http://www.ssa.gov

HOURS
Monday – Friday
8:30 AM – 3:00 PM
Closed on federal holidays

PHONE NUMBERS
Social Security Phone (Local) : 1-866-331-2254
Social Security Phone (National) : 1-800-772-1213
TTY : 1-800-325-0778

DRIVING DIRECTIONS

» From UCF take University Blvd towards Semoran Blvd (SR 436)

» Make a left turn on Semoran Blvd

» Make a right turn on Gatlin Ave

» Social Security Office is the building on the left-hand side

LYNX BUS SERVICE:
Please go to the LYNX trip planner to find the appropriate bus that will take you to the Social Security Office from your home or the UCF campus:
www.trip1.golynx.com