

This form is to be completed and returned to International Affairs and Global Strategies to report any changes during Optional Practical Training (OPT). Missing information may cause a delay in reporting your updated information in SEVIS.

STUDENT INFORMATION

UCF ID _____ SEVIS Number NO _____
 Last Name _____ First Name _____
 Telephone Number _____ E-mail Address _____
 Current Address _____
 City _____ State _____ Zip Code _____

UPDATES TO REPORT

Please check all that apply

 New Address

Street Address _____
 City _____ State _____ Zip Code _____

 New Employer (for multiple employers, use additional pages)

Employer's Name _____ Employer Identification Number (EIN) _____
 Employment Start Date _____ Employment End Date _____
 Employer's Address _____
 City _____ State _____ Zip Code _____
 Title _____

Explain how employment is related to your program of study (the explanation you provide will be entered in SEVIS)

Supervisor Last Name _____ Supervisor First Name _____
 Supervisor Email _____ Supervisor Phone _____
 Previous Employer's Name _____
 Previous Employment Start Date _____ Previous Employment End Date _____

Full-Time Employment (more than 20 hours/week) Part-Time Employment (20 or less hours/week)

 Ended Employment

Previous Employer's Name _____
 Previous Employment Start Date _____ Previous Employment End Date _____

 Report Unemployment

Date you became unemployed _____

I plan to depart the U.S. and discontinue my OPT. (Please complete the *F1 or J1 International Student Exit Form*)

Other. Please explain and provide any supporting documentation.

Signature _____ Date _____