To begin a Document Request, login to my.intl.ucf.edu, and click on Document Request under eForms I Can Submit panel on the top-left side of the screen.

The form will open on a new window with your information.

Make your document selection, and submit the form using the Submit button at the end of the form.
If more information is required by UCF Global to complete your request, you will receive an email asking you to login to my.intl.ucf.edu and provide extra information. You can retrieve your Document Request from the My Submitted eForms panel on the lower half of the screen.

Greetings,

After reviewing your Document Request, it has been determined that additional information is needed. Please return to myINTL and make the necessary corrections.

Regards,

UCF Global
University of Central Florida
4356 Scopius Street
Orlando, FL 32816-0130
Phone: 407-823-2337
Fax: 407-823-5465

Once the request has been completed, you will receive an email explaining the next steps.

Greetings,

The requested document has been generated. If you chose to pick up the document in person, please stop by reception desk at the UCF Global building. If you chose digital delivery, please login to myINTL and retrieve it from the portal.

Regards,

UCF Global
University of Central Florida
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