



GUIDELINES

The University of Central Florida (UCF) has committed to extending the benefit of the Latin American-Caribbean Scholarship (LAC) approved by the State of Florida (regulation 7.007). Students who are awarded the scholarship will be reclassified as in-state for tuition purposes for two semesters. Awarded students must maintain good academic standing (minimum of 3.0 UCF GPA), maintain their immigration status, and comply with the criteria established by regulation 7.007.

Current or admitted students that meet the requirements of the LAC scholarship outlined in the State of Florida regulation 7.007 as well as the additional UCF criteria are eligible to apply:

- » A minimum of a 3.0 high-school GPA or UCF GPA
» Must be enrolled full-time
» Must be a citizen of a Latin American or a Caribbean country (including Puerto Rico and U.S. Virgin Islands)

UCF departments will initiate the LAC Scholarship request indicating the funding account and a commitment for two semesters with a minimum \$500 scholarship per semester following the State of Florida regulation 7.007 requirements for funding sources.

UCF departments will provide information on the student's level (graduate or undergraduate), and major. Funding for the LAC scholarship must be from an E&G funding sourced account. Students may renew after two semesters and the sponsoring department must submit a new form. Forms must be submitted to UCF Global three days before the payment deadline of the Fall or Spring semester. Forms will not be accepted for Summer semesters.

Send all forms to Sergio.PonceCordova@ucf.edu, with the subject line: LAC and semester the student is applying for.

SCHOLARSHIP REQUEST

Department information

Requestor Name: Title:
Department Name: Date:
E&G Funded Department Account Number:
Term/Year [] Fall: [] Spring: Funding Amount:

Student information

Student Full Name:
Student UCF ID:
Country of Citizenship:
Level (Grad/Undergrad): Major:

The above mentioned student is being awarded a non-duty scholarship. The scholarship must be funded from state funds appropriated to universities in the General Appropriations Act, investment earnings as provided under section 1011.43, Florida Statutes, or from federally authorized scholarship funds. Universities may use equal matching funds from private businesses, private foundations, and public agencies.

Scholarship eligibility is limited to students who are enrolled on a full-time basis and making satisfactory academic progress as defined by the university's standards. Continued eligibility must be determined each semester for renewal purposes.

Dept. Requestor Print Name:
Signature: Date:
Dept. Head Print Name:
Signature: Date:
UCF Global Approval Print Name:
Signature: Date:

Student Award Request Form

BUDGET COMMITMENT OF FUNDING

Department Name & Contact

This is the Contact for Scholarship Questions.

Dept Name	College	Contact Name	Contact Phone	Email Address
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This form should be forwarded to your SET Business Center with an email copy to Student Financial Assistance, SFAAccounting@ucf.edu.

The Authorization Statement below is to be signed by the Departmental Scholarship Contact that is requesting the Budget Amendment.
 The Department Contact above is not necessarily the person responsible for the Budget Amendment.

I authorize the use of budget funds from our college or department and certify that donor restrictions, if any, have been met.

Authorized Signature

Print Name

Date

Phone

This is the Contact for Funding Questions.

Old Dept. ID

Company ID

Division ID

Cost Center ID

Fund ID

Total Budget Amendment \$

Amendment ID

Program ID

Grant ID

Site ID

FinAid Grant ID

Scholarship/Fellowship Name	Y or N Another award coming this Year?	Check if "NEED" part of donor Criteria?	Y or N Release with less than 12Hrs?	Min. Hours for Award	EMPLID	Student Name	Award Amount	Alien Status	Item Type

Alien Status U = Native US Citizen, I =International Student/Alien Temporary, P = Alien Permanent, N =Naturalized; Award is taxable if student is not a U.S. citizen.
 This information is found on **Peoplesoft**: Campus Community =>Personal Information => Identification => Citizenship => Citizenship and Passport

