



To apply for reinstatement to F-1 status, you must make an appointment with an UCF Global Immigration Advisor. You will need to submit the following documents:

- Completed I-539, Application To Extend/Change Non-immigrant Status.  
*We strongly recommend typing your form to avoid typographical errors due to handwriting.*  
***<https://www.uscis.gov/i-539>***
- Filing Fee. Refer to the USCIS website for the current fee.  
***<https://www.uscis.gov/i-539>***
- Form I-20 Request  
*Submit the Form I-20 Request online at ***<https://my.intl.ucf.edu/>***. (Log in with your NID and Password)*
- A letter addressed to USCIS explaining the following:
  - » Circumstances beyond your control for being out of status
  - » Reason(s) that failure to receive reinstatement to lawful F-1 status would result in extreme hardship to you
  - » That you are currently pursuing, or intends to pursue, a full course of study
  - » That you have not engaged in unauthorized employment
- Financial documents: Bank statements, affidavit of support, etc.
- A copy of passport
- A copy of visa
- A copy of I-94
- Copies of all previous I-20s
- If you have been arrested, submit the police clearance letter from the jurisdiction where the arrest took place, a certified copy of the arresting officer report, and a certified copy of the court disposition
- All applicable transcripts from U.S. institution
- Letter from your Designated School Official(DSO) documenting the timeline and any applicable information