



Under the Family Educational Rights and Privacy Act of 1974, or FERPA, students must give written consent (permission) to release certain educational records to third parties.

If you wish to release information about your educational records to a third party, please complete the Records Release Authorization Form below.

STUDENT INFORMATION

UCF ID: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

INFORMATION TO BE RELEASED

[ ] All Educational Records/ Information - for sponsored students only
(includes but is not limited to enrollment, transcripts, grades, field of study, dates of attendance, disciplinary issues, academic progress, and probation)

[ ] UCF Global Academic Records
Please Specify (required) \_\_\_\_\_

[ ] Immigration Records
Please Specify (required) \_\_\_\_\_

[ ] Other Information
Please Specify (required) \_\_\_\_\_

THE INFORMATION IS TO BE RELEASED TO

[ ] Third Party Sponsor (Embassy / Cultural Mission)

[ ] Other:

Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

PURPOSE OF RELEASE

\_\_\_\_\_  
\_\_\_\_\_

By my signature I hereby authorize UCF Global to release a record as indicated and preferred by the requester. I understand that until revocation is made in writing to UCF Global, this consent shall remain in effect.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This form is for internal UCF Global use only and not intended for any other UCF departments.