



GENERAL INFORMATION

Exchange visitors in J-1 status are responsible for maintaining their non-immigrant status while in the United States. Immigration advisors at UCF Global are available to help communicate regulations and clarify any doubts regarding compliance. This form covers a few of the most important regulations.

MAINTAIN ADEQUATE HEALTH INSURANCE

J-1 exchange visitors and their J-2 dependents must maintain and provide documented proof of adequate health insurance throughout the duration of their program. Details on minimum coverage requirements for exchange visitors can be found online at www.global.ucf.edu.

REPORT CHANGES TO UCF GLOBAL

Exchange visitors must report changes in the following areas to UCF Global within 10 days of the change:

- Local address, telephone number, or email address
- Program objective, physical work location, or immediate supervisor
- Financial support and source of funding

ABIDE BY EMPLOYMENT REGULATIONS

Exchange visitors may only conduct research or teach at the University of Central Florida unless explicitly authorized by an immigration advisor at the University of Central Florida. Exchange visitors must consult with an immigration advisor prior to any collaboration, paid or unpaid, with another institution in the United States.

OBTAIN TRAVEL SIGNATURE PRIOR TO INTERNATIONAL TRAVEL

In order to successfully exit and re-enter the United States, exchange visitors require a valid travel endorsement on their Form DS-2019. Exchange visitors and their dependents are required to obtain a travel signature from an immigration advisor prior to any international travel.

REPORT DEPARTURE DATE TO UCF GLOBAL

Exchange visitors must notify UCF Global of their departure date from the United States, particularly if the departure is earlier than the listed program end date of the Form DS-2019. In such cases, exchange visitors may have their program shortened in SEVIS.

DEPART THE UNITED STATES WITHIN 30-DAY GRACE PERIOD

After completion of the program, J-1 exchange visitors and their J-2 dependents have no more than 30-days to depart the United States. Domestic travel within the United States is permitted during the 30-day grace period.

I understand that it is my responsibility to comply with federal regulations and that failure to comply may result in a termination of my exchange visitor status.

First Name: _____ Family Name / Surname: _____

Signature: _____ Date (MM/DD/YYYY): _____