If you have been enrolled for at least 4 consecutive Intensive English Program (IEP) sessions, you may request an annual vacation if you intend to enroll in the next session. If approved for a vacation, you may take 1 session off and still maintain valid F-1 status. During your annual vacation, you may stay in the United States or travel outside the US.

Annual Vacation Eligibility:

» Must be enrolled for 4 consecutive IEP sessions

» Must intend to enroll in the next session immediately after your annual vacation

» Cannot take annual vacation after level 8. (An exception may be possible with students continuing to Level 9. Please speak with an immigration advisor. No annual vacation will be approved between Levels 9 & 10.)

» Students in the ELI Undergraduate Track or Global Achievement Academy II or III programs, are not eligible for Annual Vacation.

Session You Began ELI	Not Eligible ✖	Not Eligible ✖	Not Eligible ✖	Eligible ✔
Fall 1	Fall 2	Spring 1	Spring 2	Summer 1
Fall 2	Spring 1	Spring 2	Summer 1	Summer 2
Spring 1	Spring 2	Summer 1	Summer 2	Fall 1
Spring 2	Summer 1	Summer 2	Fall 1	Fall 2
Summer 1	Summer 2	Fall 1	Fall 2	Spring 1
Summer 2	Fall 1	Fall 2	Spring 1	Spring 2

PERSONAL INFORMATION

UCF ID: _____ SEVIS Number: N0 _____

Last Name: _____ First Name: _____

Phone Number: _____ Email Address: _____

VACATION REQUEST

Current IEP Level: ◯ Level 1 ◯ Level 2 ◯ Level 3 ◯ Level 4 ◯ Level 5 ◯ Level 6 ◯ Level 7

Have you been enrolled for 4 consecutive IEP sessions?: ◯ Yes ◯ No

Which sessions?: _____
_____

Which sessions are you requesting annual vacation?:

◯ Fall 1 ◯ Fall 2 ◯ Spring 1 ◯ Spring 2 ◯ Summer 1 ◯ Summer 2 Year: _____

Do you Intend to enroll in the session immediately following your vacation?: ◯ Yes ◯ No

I understand that I must enroll in the session immediately following my vacation or my SEVIS record will be terminated for "Failure to Enroll" causing me to lose my F-1 status. I am aware I must obtain a travel signature on my I-20 before leaving campus.

Student Signature: _____ Date: _____

UCF Global use only: ___ Approved ___ Denied Advisor: _____ Date: _____

Updated: ___ PS ___ SEVIS ___ Scanning Notes: _____